

Photograph of
Installation
"Touchscreen"
By Hannah Newman



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<https://wordpress.com/view/medp150spring19.com>

Grading

- As stated on the syllabus:
- Weekly homework assignments 20%
- Exam one 20% (remember you will not be permitted to take the exam if you are >15 mns late)
- Exam two 20%
- Final website 15%
- In class exercises and participation 15%
- Attendance to both Lab and Lecture sections are Mandatory. Medical emergencies must be documented or excused. After two combined absences (lab and lecture) each additional absence will result in 5 points taken off your final grade.
- Assignments will be graded based on a combination of creativity, technical skill and professionalism.
- Please contact me in regards to any situation that might result in your absence from class or inability to complete assignments.

Extra Credit

- You can apply one extra credit assignment to each exam. The extra credit assignment is to go view current exhibitions on art and technology and submit your approx 1000 word paper to me by email within two weeks of the exam.
- Programmed: Rules, Codes and Choreographies in art 1965-2018 at the Whitney, sept 28 2018- Apr 14 2019. (Friday evenings 7-10 are pay what you wish)
- THE ART HAPPENS HERE: NET ARTS ARCHIVAL POETICS at the New Museum 1/22/19-5/26/19 (Thursday Evenings 7-9pm are pay what you wish.

Hunter Policies

- Students with disabilities and medical conditions are encouraged to register with the office of accessIBILITY for assistance and accommodation. The office is located in room E1214 or you can call 212-772-4857. If you have a disability that will affect your coursework, please be in contact with me within the first two weeks of class so we can talk about how I can best accommodate you.
- All Hunter College students must comply with the school wide policy on sexual misconduct included in your syllabus. <http://catalog.hunter.cuny.edu/content.php?catoid=28&navoid=5528>
- Emergency/Crisis Info: This is a list of Hunter College phone numbers, which you can use if there is an emergency or personal crisis situation or if you need assistance at other times. Security - B-1 Level West Building - 212-772-4444; Counseling & Wellness Services (CWS) – 1123 East Building – 212-772-4931; HunterBRT – Behavioral Response Team – 212-396-6648 - <http://www.hunter.cuny.edu/brt>
- Reading/writing center is located at 416 Thomas Hunter Building. Tutors are available to help with reading and writing skills.

Class Websites

- Keep up with assignments, find notes from the weeks class, tutorials, resources and the syllabus on this website:
<https://wordpress.com/view/medp150spring19.com>
- Keep up with notes and resources from lecture on the blackboard website.
- You will be creating your own website where you will turn in homework and assignments (more about that later)

Accessing Lynda.com

- We will use video tutorial site lynda.com in place of a textbook.
- An additional supplementary textbook is *The Language of Graphic Design* by Richard Poullin ISBN-10159253676X. Readings will be provided, not necessary to purchase.
- Lynda.com is the website where you will find all of your tutorials included in your weekly assignments. It is essential you watch all assigned tutorials because they will cover material and techniques that we may not go over in lecture or lab, but will be necessary to complete assignments.
- Lynda.com requires access through an institution but is free to access through the New York Public Library.
- Branches of the NYPL that provide free Lynda.com access are Manhattan and Brooklyn, bronx and queens library cards will not help you access the lynda portal.
- In order to access Lynda through the NYPL you must have a library card number and pin.
- To apply for a library card go to any branch and bring a piece of mail stating your address, or apply online.
- You are eligible for a NYC library card if you live or go to school in any of the five boroughs.

Accessing the Lab and Logging on to the Computers

- This computer lab is a great resource, desktops are equipped with programs that can help you complete assignments.
- This lab is open whenever Peter Jackson's office is open, from 9am-9:30pm monday to friday and 10:30am-3:30pm saturdays. It is available to use if there is not a class in session. There is a schedule of classes on the door next to the lab.
- If the lab is occupied there are also labs in rooms 470, 478, and 432.
- If the lab is locked when it is supposed to be open, check in with someone in Peter's office right around the corner from the lab.

How to access your personal website

<https://fm.hunter.cuny.edu/resources/support/accessing-your-personal-website/AccessingYourUndergraduateHomeDirectory>

<https://fm.hunter.cuny.edu/resources/support/accessing-your-undergraduatehome-directory/ 2.>

The formal will look something like this: `http://fmundergrad.hunter.cuny.edu/~yourusername`

Accessing your server space at school

- Server space mirrors mac file directories. It is easy to use your server space when you are at school.
- Log in using your username and password.
- Go to home
- Go to sites folder
- Create a file within it that is named “medp150”
- Web based projects rely on file structure and organization to process information.
- Create a separate folder in Documents titled Medp150 where you keep assignments you are working on for class

Accessing Your server space at home

<https://fm.hunter.cuny.edu/resources/support/accessing-your-undergraduate-home-directory/>

- The link above will walk you through accessing your server space at home using a file transfer application.
- All Hunter College Undergraduates have Home Directories. To access your home directory you will need a file transfer application, such as Cyberduck (Mac Users) or WinSCP (PC Users). If you're on campus on a Mac, you can use Apple's AFP.
- DO NOT PAY for a file transfer application
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